



**FEATHERDALE WILDLIFE PARK  
EXCURSION RISK ASSESSMENT**

<b>Activity</b>	<b>Hazard Identification Type/Cause</b>	<b>How Likely</b>	<b>How Severe</b>	<b>What Priority</b>	<b>Elimination or Control Measures</b>	<b>Who</b>	<b>When</b>
Walking to and from transport	* Stuck by vehicle on road or at park car park	1	1	1	<ul style="list-style-type: none"> <li>* Ensure enough adults attending to supervise the excursion</li> <li>* Remain on pedestrian crossings at all times</li> <li>* Make sure you make your way to the safe assembly area behind the lattice (as highlighted on your map). Featherdale staff will be onhand to assist if requested.</li> <li>* A copy of the faxed rules and directions to be given and read to all supervisors attending the excursion</li> </ul>	Teachers  Teachers  Teachers  Excursion Coordinator	Prior to excursion. On excursion.  Upon arrival.  Prior to excursion.
Coach transport to excursion venue	<ul style="list-style-type: none"> <li>* Boarding coach</li> <li>* Vehicle accidents</li> </ul>	1 4	4 1	1 1	<ul style="list-style-type: none"> <li>* Ensure vehicle operators hold appropriate licence(s) and insurance</li> <li>* Check availability of seatbelts</li> <li>* Vehicle to be appropriate for the needs of the group e.g wheelchair access if required, number of seats etc</li> <li>* Enforce rules and monitor behaviour</li> <li>* Ensure seatbelts are worn</li> </ul>	Excursion coordinator " " " "  Teachers Teachers	Prior to booking. Prior to booking. Prior to booking.  On excursion. On excursion.
Observing the animals	* Bites from the animals	3	4	4	<ul style="list-style-type: none"> <li>* Instruct students not to touch any animals in enclosures except in walk in enclosure</li> <li>* Carry a first aid kit</li> <li>* Advise all teachers and supervisors of location of Featherdale's first aid bay</li> <li>* Ensure small group attend animal walk in areas (maximum of 20 students at a time)</li> <li>* Obey warning signs in park at all times</li> <li>* Supervision of behaviour and noise levels in lesson with education officer</li> </ul>	Teachers  Teachers Excursion Coordinator Teachers  Teachers Teachers	Prior to and on Excursion. On excursion. Prior to and on Excursion. On Excursion.  On excursion. On excursion.

Weather conditions	<ul style="list-style-type: none"> <li>* Over exposure to sun</li> <li>* Dehydration</li> </ul>	3	3	1	<ul style="list-style-type: none"> <li>* Send letters to parents advising children must wear hats, shirts with sleeves, sunscreen and clothing that is suitable for changing weather conditions.</li> <li>* Check weather forecast for the day of excursion</li> <li>* Ensure all participants carry water bottles</li> <li>* Ensure supervisor or teacher carry extra sunscreen</li> <li>* Carry first aid kit</li> </ul>	<p>Excursion coordinator</p> <p>Teachers</p> <p>Teachers</p> <p>Excursion coordinator</p>	<p>Prior to excursion</p> <p>Prior to excursion.</p> <p>On excursion.</p> <p>On excursion.</p>
Walking throughout the park on excursion	<ul style="list-style-type: none"> <li>* Uneven footpaths</li> <li>* Tripping and falling</li> <li>* Exposure to potential allergens</li> </ul>	4	4	3	<ul style="list-style-type: none"> <li>* Enforce rule of no running throughout the park at any time.</li> <li>* Supply all teachers and supervisors with a copy of Featherdale's maps and rules.</li> <li>* Advise students not to drag feet on the gravel footpaths</li> <li>* All species exhibited at Featherdale are fed a varied diet which may include nuts or nut products. Any children with the potential for an allergic reaction should be closely monitored &amp; kept away from potential exposure.</li> </ul>	<p>Teachers</p> <p>Excursion coordinator</p> <p>Teachers</p>	<p>Prior to and on excursion.</p> <p>Prior to excursion.</p> <p>Prior to and on excursion.</p>

**Risk Assessment Matrix (How Likely)**

1 = Very Likely, could happen any time  
 2 = Likely to happen, could happen at some time  
 3 = Unlikely, could happen, but very rarely  
 4 = Very unlikely, could happen, but probably never would

**Risk Assessment Matrix (How Severe)**

1 = Kill or cause permanent disability or ill health  
 2 = Long term illness or serious injury  
 3 = Medical attention and several days off sick  
 4 = First aid needed

**Risk Assessment Matrix (What Priority)**

1 - 3 Top priority, do something immediately  
 4 - 6 Low priority, do something where possible



**FEATHERLALE WILDLIFE PARK**  
**WANDERER RISK ASSESSMENT**

<b>Activity</b>	<b>Hazard Identification Type/Cause</b>	<b>How Likely</b>	<b>How Severe</b>	<b>What Priority</b>	<b>Elimination or Control Measures</b>	<b>Who</b>	<b>When</b>
Wildlife Wanderer Van, arrival at location.	* Collision with adult, child or other vehicle.	3	1	4	*Request parking directions prior to excursion. *15km/h speed limit of vehicle to be maintained whilst at location.	Education Officer/ Venue	Prior to excursion At all times
Handling the animals	* Bites from the animals	3	4	4	* Instruct students to listen to the education officer, and pat the animals as instructed. * Supervision of behaviour and noise levels in lesson with education officer * Ensure venue/ supervisor or teacher has access to, or carries first aid.	Teachers/ Education Officer Teachers/ Education Officer	Prior to and on Excursion On location
Weather conditions	* Over exposure to sun * Dehydration	3 4	3 3	1 1	* Send letters to parents advising children must wear hats, shirts with sleeves, sunscreen and clothing that is suitable for changing weather conditions (if held outdoors). * Check weather forecast for the day of excursion (if held outdoors). * Ensure all participants carry water bottles * Ensure venue / supervisor or teacher has access to or carries first aid.	Excursion coordinator  Teachers  Teachers Excursion coordinator	Prior to excursion  Prior to excursion During excursion During excursion
Loading/unloading animals & set up of animals prior to lesson	* Children or adults gaining access to animals in transport boxes whilst unattended.	3	4	2	* Ensure animals are in locked area if left unattended (for a short time only). * If not lockable do not leave animals un-attended except to pack up and in that case leave and ensure animals are supervised by a teacher.	Education Officer	During excursion

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